

REGULAR COUNCIL MEETING  
December 3, 2018

Members Present: Douglas Baker, Mayor  
Michael Dulaney  
Donna Fletcher, Deputy Mayor  
James Johnson  
Samuel Lyons  
James Marshall  
Fred Mays

Members Excused: None.

In Attendance: Tracy Jamieson, City Manager  
Brian Spaid, Esq., City Solicitor  
James Wetzel, Deputy City Manager  
Kevin Anundson, Police Chief  
Deb Eckelberger, Franklin Development Director  
Sheila Boughner, Community Development Coordinator  
Harmony Motter, Finance Director  
Darla Hawke, Recording Secretary  
Mark Baughman, Franklin Lodge of Fraternal Order of Police (FOP)  
Albert Abramovic, County Commissioner, Blues & BBQ  
Aly Delp, EYT Media (Explore Venango)  
Sarah Titley, Venango Newspapers, Inc.

Mayor Baker called the meeting to order at 7:01 PM.

**ADOPTION OF AGENDA - Resolution No. 142**

Mrs. Fletcher moved to approve the agenda, as presented. Mr. Mays seconded the motion, which passed unanimously.

**APPROVAL OF MINUTES - Resolution No. 143**

Mr. Johnson moved to approve the minutes of the regular meeting of November 12, 2018, as presented. Mr. Lyons seconded the motion, which passed unanimously.

**PAY THE BILLS - Resolution No. 144**

Mr. Dulaney moved to pay the bills as presented. Mrs. Fletcher seconded the motion, which passed unanimously.

**CITIZENS' INQUIRIES**

Mr. Baughman, on behalf of the FOP, thanked the Council for giving them the opportunity to participate in the Blues & Barbecue Festival this past summer. Mr. Johnson noted that everything appeared to run smoothly. Mr. Spaid advised Mr. Baughman

that several people were seen smoking in the area of the beer tent, which was in direct violation with the City's "No Smoking Ordinance." Mr. Baughman said he was unaware of this ordinance and would make sure there would be no smoking at any future events. Mr. Abramovic also thanked the Council noting that this was its most profitable year yet and generated sufficient funds to start an Artist in Residence pilot program at Franklin High School. He also reported that Vanessa Collier, an American blues, pop rock, and neo soul saxophonist, singer and songwriter, would be the Saturday night headliner at next year's Blues & Barbecue Festival.

**CERTIFICATE OF APPROPRIATENESS** - none.

**FINAL READING - BILL NO. 5 - BUDGET - Resolution No. 145**

Mr. Spaid read the title of Bill No. 5, "Budget," into the record. Mrs. Fletcher moved and Mr. Lyons seconded a motion to pass on Final Reading, Bill No. 5 - "Budget." Motion passed unanimously.

**FINAL READING - BILL NO. 6 - REAL ESTATE TAX - Resolution No. 146**

Mr. Spaid read the title of Bill No. 6, "Real Estate Tax," into the record. Mr. Dulaney moved and Mr. Lyons seconded a motion to pass on Final Reading, Bill No. 6 - "Real Estate Tax." Motion passed unanimously.

**FINAL READING - BILL NO. 7 - EARNED INCOME TAX - Resolution No. 147**

Mr. Spaid read the title of Bill No. 7, "Earned Income Tax," into the record. Mr. Johnson moved and Mr. Dulaney seconded a motion to pass on Final Reading, Bill No. 7 - "Earned Income Tax." Motion passed unanimously.

**PARADE & PARK REQUESTS** - none.

**REPORTS**

**Manager**

- Reported the bids for the Liberty Street Mid-Block Pole Replacement project are due December 20. Council can award the contract to the low bidder at the January meeting and the project must be completed by September 23, 2019.
- **Resolution No. 148** - Reported PennDOT is beginning the scoping process for the development of plans and specifications of the downtown project being undertaken with Transportation Alternative Set Aside funds, which will fund the new decorative light poles and remove the failing concrete pavers in the 1200 block of Liberty Street. This scoping process will coordinate this project with the Betterment Project that PennDOT intends to do along Liberty Street in 2020-2021. Related to this, Mrs. Jamieson requested that a resolution be passed authorizing her as the signatory for the contract with PennDOT for the Transportation Alternative Set Aside funding. Mr. Dulaney so moved. Mr. Lyons seconded the motion, which passed unanimously.

- Reported the PennDOT Multimodal Transportation Fund grant application has been submitted. This would be for the shared bike loop that would connect the bike trail to our downtown by way of Ninth, Buffalo, Fourteenth and Elk Streets. Mrs. Jamieson thanked Ms. Boughner and everyone that wrote letters of support for this project, for getting the application submitted.
- Reported the City is still waiting to hear word on the Multimodal Transportation Fund application to DCED for a new bus shelter to replace the Buffalo Street Gazebo and add a pedestrian pathway to Liberty Street. That application was submitted a few months ago on the City's behalf by the Crawford Area Transportation Authority.
- Reported she is in the process of reviewing package and workers comp insurance proposals submitted by three parties. Her intention is to go with the agency that can give the City the lowest premium. Regardless of which way the City goes, it should save \$40,000 from the current price.
- **Resolution No. 149** - Noted she needs authorization to approve a 3-year extension of the current Fiber Optic Agreement with KINBER (Keystone Initiative for Network Based Education). The City shares the internet fees for the high speed line with the County and F.I.C.D.A. Mr. Lyons so moved. Mr. Dulaney seconded the motion, which passed unanimously.
- Reported the City has been receiving several requests for handicapped parking on City streets. The process for this is that the Chief of Police and Street Department Supervisor make a determination whether it is necessary. Every time one is approved, it costs the City approximately \$290. She proposed the Council consider adding this to the fee schedule. Mayor Baker expressed concerns that, should this be added to the fee schedule, some people who needed a handicapped space would not be able to afford it.
- Reported she has been contacted by a representative of a Titusville manufacturing company that has indicated that it costs his company extra money because the trucks that are coming in from I-80 have to stay overnight at Barkeyville, if they can't make it through Franklin before 3:30 PM. Oversized loads are not permitted to travel through the City between 3:30-5:30 PM. He asked for an exception to this rule. She informed him that it was most likely set up for safety reasons and that, between those hours, traffic in downtown Franklin is highly congested. However, she advised him that she would present his request to Council. Mr. Spaid strongly advised that, before any changes are made, Mrs. Jamieson should consult with City staff, including the Police & Fire Chiefs, and PennDOT officials for their input. Council concurred.
- Will need an executive session to discuss personnel and negotiations.

#### **Solicitor**

- Will also need an executive session to discuss matters of personnel.

#### **Mayor • Appointments**

- **Resolution No. 150** - Mayor Baker moved and Mr. Dulaney seconded a motion to reappoint Michelle Hartle to the F.I.C.D.A. Board. Motion passed unanimously.

- **Resolution No. 151** - Mayor Baker moved and Mr. Johnson seconded a motion to appoint John D. Eckel and Michael Swatzler to the General Authority. Motion passed unanimously.
- **Resolution No. 152** - Mayor Baker moved and Mr. Johnson seconded a motion to reappoint Lawrence Behringer to the Housing Authority. Motion passed unanimously.
- **Resolution No. 153** - Mayor Baker moved and Mr. Dulaney seconded a motion to reappoint Kenneth Garland and Dan Weiland to the Uniform Construction Code Appeals Board. Motion passed unanimously.

### **COUNCIL REPORTS**

#### **Mayor Baker**

- Noted how nice the downtown looks decorated for Christmas.

**Mr. Johnson** - none.

**Mr. Dulaney** - none.

#### **Mr. Marshall**

- Discussed the problem of vendors living in their trucks during Applefest®. Chief Anundson reported they could be cited for disorderly conduct. Mr. Marshall would prefer the Franklin Chamber find a downtown location where they could park.
- Reported he does not plan to run for re-election next year.

#### **Mrs. Fletcher**

- Noting what a big supporter Fezell's Shop 'n Save was of the Bill Beith Golf Tournament, she wondered if anyone had met with Sanders Market, the new owner. Mrs. Eckelberger reported that she had been corresponding by email with the new owner and plans to meet and welcome him to the City once they are settled.
- Reported she plans to run for re-election next year.

#### **Mr. Lyons**

- Noted that the downtown stores were extremely busy on Small Business Saturday.

#### **Mr. Mays**

- Reported he plans to run for re-election next year.

### **EXECUTIVE SESSION - Resolution No. 154**

Mr. Dulaney moved to enter into executive session at 7:42 PM to discuss personnel and negotiations. Mr. Johnson seconded the motion, which passed unanimously. The executive session ended at 7:56 PM.

**ANY OTHER BUSINESS** - none.

**ADJOURNMENT**

There being no further business to come before the Council at this time, the meeting was adjourned at 7:56 PM.

Respectfully submitted,

Darla Hawke, Recording Secretary