

REGULAR COUNCIL MEETING  
October 6, 2014

Members Present: Douglas Baker, Mayor  
Donna Fletcher, Deputy Mayor  
Samuel Lyons  
James Marshall  
Jennifer Morris  
Ryan Rudegeair  
Garnet Wood

Members Excused: None

In Attendance: E. William Gabrys, City Manager  
Tracy Jamieson, Deputy Manager  
Brian Spaid, Esq., City Solicitor  
Darla Hawke, Recording Secretary  
Gary Vanderpool, Tri-County Industries  
Lynn Cochran, Franklin Area Chamber of Commerce  
David R. Lord, 407 Forest Lane  
Sherman Morrison, 1923 Rocky Grove Avenue  
Deb Ronchi, 14 Forestwood Drive, Oil City  
Russ Campbell, General Authority Chairman  
Al Wodzianski, P.E., City Engineer  
Sheila Boughner, Venango Newspapers, Inc.

Mayor Baker called the meeting to order at 7:00 PM.

ADOPTION OF AGENDA - Resolution No. 113

Mayor Baker requested the special meeting of September 16, 2014 be added under Approval of the Minutes. Mayor Baker then moved to approve the agenda, as amended. Mrs. Fletcher seconded the motion, which passed unanimously.

PAY THE BILLS - Resolution No. 114

Mr. Wood moved to pay the bills as presented. Mr. Lyons seconded the motion, which passed unanimously.

APPROVAL OF MINUTES - Resolution No. 115

Mrs. Fletcher moved to approve the minutes of the public hearing of September 8, 2014, as presented; the minutes of the regular meeting of September 8, 2014, as presented; and the minutes of the special meeting of September 16, 2014, as presented. Mr. Wood seconded the motion, which passed unanimously.

CITIZENS' INQUIRIES

Resolution No. 116 - Mr. Morrison was in attendance to ask permission to combine a "Welcome Home to the Troops Parade," which would include NW Pennsylvania veterans from WWII through the present, with the City's 2015 LibertyFest Parade to be held on Saturday, June 27. In light of the large attendance expected, Mr. Morrison also asked that the beginning of the parade be held at the lower end of Liberty Street and proceed uptown to 13<sup>th</sup> Street. He also requested an earlier start time. It was the consensus of the Council that this would be a great honor. Mrs. Fletcher then moved to permit combining the "Welcome Home to the Troops Parade" with the 2015 LibertyFest Parade; to permit the parade to be started at the lower end of town and at an earlier time. Mr. Lyons seconded the motion, which passed unanimously. Mr. Morrison was instructed to meet with Mrs. Beith, Events/Marketing Coordinator, and Mrs. Hawke, Parade Chairwoman, to discuss the particulars.

CERTIFICATE OF APPROPRIATENESS - Resolution No. 117

Mrs. Fletcher moved and Ms. Morris seconded a motion to issue a Certificate of Appropriateness for a sign and awning at 1259 Liberty Street, as presented, with the glass blocks left exposed. Motion passed unanimously.

FY-2014 CDBG PROGRAM - Resolution No. 118

Mrs. Jamieson reminded the Council that the City's allocation of 2014 CDBG funds is \$288,311, less \$51,985 for administration. She and the Supervisors had a meeting to discuss what projects they felt are needed. Currently the City has \$22,531 set aside in FY-2012 CDBG funds to pave the 1300 block of Myrtle Street; however, she was advised that there are possible water and sewer replacements that need to happen in this block and the paving has been curtailed, until such time as the water & sewer deficiencies are addressed.

Since the FY-2012 monies need to be used up by the end of 2015, staff recommends the Council appropriate the entire 2014 CDBG project allotment into Myrtle Street improvements. This will involve replacement/rehabilitation of the water line, the sewer line and possibly additional street improvements. Since the street is so narrow once it is milled there may be additional problems needing fixed. Should Council approve the recommendation, Mrs. Jamieson will contact City Engineer Al Wodzianski to give the City a cost estimate for the work.

Mrs. Jamieson also requested the second required public hearing be held on November 10, 2014.

Mrs. Fletcher moved and Mr. Lyons seconded a motion to tentatively appropriate the use of the FY-2014 CDBG funds for the Myrtle Street Improvements Project and to schedule the second public hearing for same on November 10, 2014. Motion passed unanimously.

FINAL READING - BILL NO. 8 - GARBAGE - Resolution No. 119

Mr. Spaid read the title of Bill No. 8, "Garbage," into the record. Mr. Marshall moved and Mrs. Fletcher seconded a motion to approve on Final Reading Bill No. 8, "Garbage." Motion passed unanimously.

AWARD GARBAGE AND RECYCLING COLLECTION BID - Resolution No. 120

Mrs. Fletcher moved and Mr. Wood seconded a motion to award the Garbage and Recycling Collection Bid to Tri-County Industries, the low bidder, for a total annual cost of approximately \$349,446.60. Motion passed unanimously.

Mr. Gabrys then introduced Mr. Gary Vanderpool, from Tri-County Industries. He explained that he and Mr. Vanderpool had met earlier and discovered that Thursday seemed to be a very light pickup day. Therefore, Tri-County plans to spread out some of the Monday and Tuesday pickup locations to Thursdays. Another change will be that Tri-County celebrates six (6) holidays per year, at which time the pickup days will be pushed ahead. For instance, with Thanksgiving falling on a Thursday, Thursday pickups would be made on Friday and Friday pickups would be made on Saturday. Holidays falling on the weekend would not affect the schedule. Mr. Vanderpool advised he would be giving the City literature to post on the website to advise residents of the changes. Mr. Gabrys advised that the rates would increase by \$1 and the new contract would begin on Monday, November 1, 2014.

ESTABLISH 2015 MEETING DATES - Resolution No. 121

Mrs. Fletcher moved to hold the 2015 Council Meetings on the first Monday of each month, with the exception of November, when the meeting would be held on November 9. Mrs. Fletcher then moved to amend her motion to also hold the September meeting on the second Monday, which would be September 14. Mr. Wood seconded the motion, which passed unanimously.

PARADE & PARK REQUESTS - Resolution No. 122

Mr. Lyons moved and Mr. Rudegear seconded a motion to approve the following requests:

- 10.23.14 - Baker & Bellis Auctioneers to hold an Auction @ 1428 Otter Street
- 10.31.14 - City of Franklin to use Bandstand Park for the annual Children's Halloween Costume Judging.
- 10.09.14 - Amend the request approved last month from Franklin High School regarding the Homecoming Parade to include a bonfire at Central Elementary.

Motion passed unanimously.

## REPORTS

Manager

- Will need an executive session to discuss litigation and personnel.

- Reported there were no major incidents over Applefest®.
- Reported the new sweeper appears to be working really well and that the operators are happy with it.
- Reported a new metal roof has been put on the Miller-Sibley pavilion.
- Resolution No. 123 - In light of the upcoming Hearing between the City of Franklin and the General Authority, Mr. Lucas, the City's attorney, has requested the following: 1.) The solicitation of proposals for the financing of the acquisition of the Authority's assets and debt; 2.) The appointment of professionals to assist the City with the solicitation and the preparation of the proceedings necessary to secure the approval of the debt by the Pennsylvania Department of Community and Economic Development; and 3.) To hold a Special Meeting on Monday, October 27 @ 4 PM, to review the financing options. Mr. Marshall so moved. Mrs. Fletcher seconded the motion, which passed unanimously.
- Resolution No. 124 - Explaining the necessity of approving a bid from Terra Works for work needed on the sewer system to satisfy the 2014 requirements of the Department of Environment Protection, Mr. Gabrys read the following Resolution into the record: *"RESOLVED, that in response to the request by the General Authority of the City of Franklin for the City's approval of the award of the contract with Terra Works, the City does approve the Authority's award of the contract, but does not assume any express or implied responsibility for the contract to be entered into between the Authority and Terra Works. As the City is not a part to the contract, it is not properly the place of the City to designate the source of the funds the Authority will use to pay for such contracted work, but in response to the Authority's request it is RESOLVED FURTHER that the source of funds to pay for the contracted work from Terra Works shall be from a sewer account that the Authority deems appropriate."* Mr. Lyons moved to adopt the Resolution, as read. Mr. Marshall seconded the motion, which passed unanimously.

Solicitor - none.

#### Mayor • Appointments

Resolution No. 125 - Mayor Baker moved to appoint Susan (Astorino) Byers to the Shade Tree Commission. Mr. Rudegear seconded the motion, which passed unanimously.

#### COUNCIL REPORTS

Mayor Baker

- Complimented City staff, noting he received many compliments on the looks of the downtown and how well operations ran.

Mr. Wood

- Was happy to see the police were visible all weekend. He also noted that it is volunteers working together that help make our events so successful.

Mr. Marshall

- Asked for a date when the Franklin Heights Playground equipment will be installed. Mr. Gabrys will speak with Mr. Ruditis and one of them will contact him.
- Advised he had informed one gentlemen, who was walking a dog in Fountain Park, and one, who was preparing to smoke, that neither was permitted in the downtown parks.
- Noted the crosswalks were done quickly and that the new "No"s that were painted on the streets worked well.

Mrs. Fletcher

- Advised she would be interested to hear whether the Police Department had any incidents with smokers in the downtown parks over the weekend.
- Noted that during the rainstorm, the First Presbyterian Church was filled with people enjoying the opportunity to use the restrooms, tour the stained glass, and to rest.

Mr. Lyons

- Asked if the paving on 13<sup>th</sup> & Grant Streets was completed. Mayor Baker responded that it was not. Mrs. Fletcher noted that the railroad tracks area appeared to have been cleaned.
- Mrs. Fletcher asked what had happened to the traffic pole at the corner of 13<sup>th</sup> & Buffalo Streets. Mr. Gabrys advised her that there had been an early morning accident.

Ms. Morris

- Reported that a window has been hanging from the J-M Building for quite some time and it appears another one is about to also. Mayor Baker advised he had discussed this matter with Mr. Gibbons, Code Enforcement Officer.

EXECUTIVE SESSION - Resolution No. 126

Mrs. Fletcher moved to enter into executive session at 7:42 PM to discuss personnel, and litigation. Mr. Wood seconded the motion, which passed unanimously. The executive session ended at 8:52 PM.

ADJOURNMENT - Resolution No. 127

There being no further business to come before the Council at this time, Mr. moved to adjourn the meeting at 8:52 PM. Mr. seconded the motion which passed unanimously.

Respectfully submitted,

Darla Hawke, Recording Secretary