

REGULAR COUNCIL MEETING
October 2, 2017

Members Present: Douglas Baker, Mayor
Michael Dulaney
Donna Fletcher, Deputy Mayor
James Johnson
Samuel Lyons
James Marshall
Fred Mays

Members Excused: None.

In Attendance: Tracy Jamieson, City Manager
Brian Spaid, Esq., City Solicitor
James Wetzel, Deputy City Manager
Sheila Boughner, Community Development Director
Chuck Gibbons, Code Enforcement/Zoning Officer
Darla Hawke, Recording Secretary
Ally-Karen Miller, Miller-Sibley Pool Manager
Jodi Baker-Lewis, Franklin Area Chamber of Commerce
Mathew Beith, Beith Associates
Marissa Dechant, Venango Newspapers, Inc.

Mayor Baker called the meeting to order at 7:07 PM.

Mr. Spaid requested the electronic reading of Bill No. 8, "Parades and Public Assemblies Code," begin.

ADOPTION OF AGENDA - Resolution No. 137

Mrs. Fletcher moved to approve the agenda, as presented. Mr. Dulaney seconded the motion, which passed unanimously.

APPROVAL OF MINUTES - Resolution No. 138

Mr. Johnson moved to approve the minutes of the Public Hearing of September 11, 2017, as presented, and the minutes of the Regular Meeting of September 11, 2017, as presented. Mr. Lyons seconded the motion, which passed unanimously.

PAY THE BILLS - Resolution No. 139

Mr. Lyons moved to pay the bills as presented. Mrs. Fletcher seconded the motion, which passed unanimously.

CITIZENS' INQUIRIES - none.

MILLER-SIBLEY POOL YEAR-END REPORT

Mrs. Miller reported that 63 season passes were sold this year, down 8 from last year; 207 children participated in the free swimming lessons, up 32 from last year; and 140 people participated in the free exercise classes. The average attendance was 36 people per day. Income for this year totaled \$12,895.40, with expenses at \$18,739.31 leaving a deficit of \$5,843.91. She advised that this year they had received a grant from "The Leon Weiner Foundation," associated with Oak Hill Apartments, which provided 15 children from the Oak Hill Apartments with season passes.

In regards to continued upgrades to the pool, Ms. Miller asked the Council to consider moving the phone line to the concession area since the area it is presently located in is going to be turned into handicapped-accessible changing rooms; internet access for the months the pool is open; the parking lot to be re-lined; and a sign at Coefield's Corner directing people to Miller-Sibley.

The Council thanked Mrs. Miller for her continued good work at the pool and her success in cutting expenses this year.

CERTIFICATE OF APPROPRIATENESS

Resolution No. 140 - Mrs. Fletcher moved and Mr. Johnson seconded a motion to issue a Certificate of Appropriateness for a sign at 1233 Liberty Street, as presented; to issue a Certificate of Appropriateness for a sign at 1331 Liberty Street, as presented; and to issue a Certificate of Appropriateness for signs, repairs to bad wood, and repainting the storefront at 1255 Liberty Street, as presented. Motion passed 6-0, with Mr. Dulaney abstaining from the vote, as an employee of the Franklin Area Chamber of Commerce.

BID AWARD - BULLY HILL TIMBER SALE - Resolution No. 141

Mrs. Jamieson reported that 6 bids had been received for the City of Franklin Bully Hill Timber Sale. She recommended the high bidder, Northwest Hardwoods, Inc., a company with a reputation for quality work, with a bid for \$111,714 be accepted. She noted the marked timber will improve the overall quality and health of the forest, allowing it to be harvested again in 10-12 years. Mrs. Fletcher moved to accept the bid from Northwest Hardwoods, Inc., in an amount of \$111,714. Mr. Marshall seconded the motion, which passed unanimously. Mrs. Jamieson noted that the timbering would be finished prior to the beginning of the third quarter of 2018 so it would not conflict with the cell tower construction, being considered for that site.

APPROVAL OF 2017 CDBG PROGRAM APPLICATION

At the request of Ms. Boughner, this item was tabled until the November meeting.

ESTABLISH 2018 MEETING DATES - Resolution No. 142

Mrs. Fletcher moved and Mr. Dulaney seconded a motion to approve the first Monday of each month @ 7 PM as the 2018 City Council meeting dates, with the following exceptions:

January, September and November, when the meetings will be held the second Monday.
Motion passed unanimously.

PARADE & PARK REQUESTS - Resolution No. 143

Mr. Johnson moved and Mr. Mays seconded a motion to approve the following requests:

- October 18, 2017 • Downtown sidewalks from the Franklin YMCA and back • Venango County Association for the Blind • White Cane Day Walk
- October 31, 2017 • Downtown sidewalks & Bandstand Park • City of Franklin • Halloween Bash & Downtown Retailers Trick-or-Treat

Motion passed unanimously.

REPORTS

Manager

- Reported the **parking kiosks** have been ordered and they are currently in the programming phase setting up the necessary software. Paul Myers, Franklin P.D. Meter Enforcement, is currently arranging meetings with the Retail Merchants and Rotary Club to explain the kiosks and answer any questions. Her best guess for their placement is the end of November. In the meantime, the necessary changes to the parking ordinance are being made and first reading will be at the November meeting.
- Reported that bids for **1424 Otter Street** will be accepted until October 17.
- Reported she has submitted a **Transportation Alternatives Grant** to PennDOT in the amount of \$1 million for the replacement of light poles, mid-block traffic signal posts, and addressing the deteriorating bricks in the 1200 block of Liberty Street.
- Will need an executive session to discuss personnel, negotiations and potential litigation.

FIRST READING BILL NO. 8 - PARADES AND PUBLIC ASSEMBLIES CODE - Resolution No. 144

Bill No. 8 of 2017, "Parades and Public Assemblies Code," was read electronically, in its entirety, into the record. Mr. Dulaney moved and Mr. Johnson seconded a motion to pass on First Reading, Bill No. 8, "Parades and Public Assemblies Code," as presented with amendments. Motion passed unanimously.

Solicitor

- Reported work is continuing on the Traffic Code
- **Resolution No. 145** - Reported the contract for the City Manager will end this year. Noting her dedication, hard work and positive attitude he would strongly recommend adoption of a new 3-year contract agreement, which would run 2018-2020. City Council agreed with Mr. Spaid's assessment and Mayor Baker so moved. Mrs. Fletcher

seconded the motion, which passed unanimously, with Council's thanks to Mrs. Jamieson for a job well done.

Mayor • Appointments - none

COUNCIL REPORTS

Mayor Baker

- Reminded everyone that Applefest® will be this weekend.

Mr. Johnson

- Reported that he, Mayor Baker, and Mrs. Jamieson had attended the recent Oil Region Alliance (ORA) breakfast, at which Senator Hutchinson and Representative James were the keynote speakers.
- Invited the Council to attend the Chief Cornplanter Celebration at Justus Park on October 14 @ 11 AM.

Mr. Dulaney - no report.

Mr. Marshall

- Expressed his concern with the Charlottesville Constitutional March public assembly, approved by Council and held last month in downtown Franklin. He and Mr. Johnson reported the organization did not address the issues stated in the application, other than holding up a picture of the woman who was slain. Noting that Council cannot limit free speech, Mr. Spaid suggested Mr. Marshall contact the individual who had applied for the application and discuss the matter with him.

Mrs. Fletcher

- Noting this would save the City from having to publish notices in the local newspaper, Mrs. Fletcher asked for support of Senate Bill No. 745 of 2017, which provides for electronic publication of legal notices by local government units. Mayor Baker indicated that the PA Municipal League, of which we are a member, strongly supports this Bill.
- Complimented the street department on the line painting at 11th & Liberty Streets.
- Asked the City Manager to speak with City staff for a solution to prohibit vehicles from driving through Riverfront Park to the river to launch their boats.

Mr. Lyons

- Ascertained that leaf pick-up would begin after Applefest®.

Mr. Mays - no report.

Other

- Mr. Spaid advised that the Planning & Zoning Commission are presently working on revisions to the definitions in the City's Zoning Ordinance for boarding houses and Bed

& Breakfast establishments. The changes are also intended to address the issue of Airbnbs.

EXECUTIVE SESSION - Resolution No. 146

Mr. Marshall moved to enter into executive session at 7:51 PM to discuss personnel, potential litigation and negotiations. Mr. Dulaney seconded the motion, which passed unanimously. The executive session ended at 8:36 PM.

ANY OTHER BUSINESS - none.

ADJOURNMENT

There being no further business to come before the Council at this time, the meeting was adjourned at 8:37 PM.

Respectfully submitted,

Darla Hawke, Recording Secretary