

REGULAR COUNCIL MEETING  
July 2, 2018

Members Present: Douglas Baker, Mayor  
Donna Fletcher, Deputy Mayor  
James Johnson  
Samuel Lyons  
James Marshall  
Fred Mays

Members Excused: Michael Dulaney

In Attendance: Tracy Jamieson, City Manager  
Brian Spaid, Esq., City Solicitor  
James Wetzel, Deputy City Manager  
Darla Hawke, Recording Secretary  
Jonathan Bell, Franklin Wesleyan Methodist Church  
Robert Cerro, 1316 Otter Street  
David Ballard, Trails to Ales  
Craig Smith, Trails to Ales  
Marissa Dechant, Venango Newspapers, Inc.  
Aly Delp, explorevenango.com

Mayor Baker called the meeting to order at 7 PM.

**ADOPTION OF AGENDA - Resolution No. 71**

Mrs. Fletcher moved to approve the agenda, as presented. Mr. Lyons seconded the motion, which passed unanimously.

**APPROVAL OF MINUTES - Resolution No. 72**

Mr. Johnson moved to approve the minutes of the regular meeting of June 4, 2018, as presented. Mr. Mays seconded the motion, which passed unanimously.

**PAY THE BILLS - Resolution No. 73**

Mr. Lyons moved to pay the bills as presented. Mrs. Fletcher seconded the motion, which passed unanimously.

**CITIZENS' INQUIRIES**

Mr. Ballard, representing Trails to Ales, requested permission to have a "Beer & Wine Garden," during Applefest®, in the alley adjoining their building and the AFSCME building. Council asked Mrs. Jamieson to discuss the request with City Staff, including both the Police and Fire Chiefs. Mr. Ballard also outlined several other beer and wine-related activities that he and his partners might pursue, which Council indicated it will consider, one at a time, as the requests are made.

**CERTIFICATE OF APPROPRIATENESS**

**Resolution No. 74** - Mrs. Fletcher moved and Mr. Lyons seconded a motion to issue Certificates of Appropriateness for signs at 1288 Liberty Street, as presented; for signs at 1256 Liberty Street (rear), as presented; for changes to the bell tower, soffit and fascia at 1337 Buffalo Street, as presented; and for signs at 317 Thirteenth Street, as presented. Motion passed unanimously.

**DISCUSSION ON OTTER STREET TRAFFIC SURVEYS - Resolution No. 75**

Mrs. Jamieson reported the findings of a survey which was sent to the twenty (20) residential units in the 1300 block of Otter Street at Council's behest. Eight (8) surveys were returned with the following results:

- *Do you feel increased traffic has become a problem?* 8-Yes
- *Do you feel traffic speed is dangerous?* 6-Yes/1-No
- *Would you support permanent speed humps?* 3-Yes/5-No
- *If yes, do you understand they can be noisy?* 3-Yes
- *Would you support a stop sign at 14<sup>th</sup> & Elk Streets?* 5-Yes/3-No
- *Would you support lowering the speed limit to 15 mph?* 4-Yes/3-No/1-No Response
- *Which options seem most effective?* 2-Speed Humps/6-No Response

*Comments:*

- *The street is narrow with parking on both sides and most do not have off-street parking.*
- *Speed humps would reduce the volume of traffic and slow down speeders.*
- *Put back Franklin Avenue the way it was.*
- *Would a No-Thru Traffic sign be an option?*
- *14 children on the block. Reverse Franklin Avenue at 15 mph and restrict to one side of street parking on Otter Street*
- *Put Franklin Avenue back the way it was.*
- *Try temporary speed humps like Presque Isle.*

Mrs. Jamieson provided the results of her research into temporary speed humps that could serve as a trial option. Prices would run from \$165-\$238 apiece. She noted that, based on the examples she found, they are meant to be installed and moved as needed, are made of recycled rubber, and are supposed to slow traffic to 10 mph. She added that a stop sign at 14<sup>th</sup> & Elk Streets would be a good additional measure that would only cost the price of a sign, a pole and an ordinance advertisement.

Mr. Marshall moved to install temporary speed humps in the 1300 block of Otter Street, to be revisited in the Spring; and to install a stop sign at 14<sup>th</sup> & Elk Streets, southbound on 14<sup>th</sup> Street. Motion passed 5-1, with Mrs. Fletcher voting "no."

**FY-2016 DEMOLITION CONTRACT CHANGE - Resolution No. 76**

Mrs. Jamieson explained that since the time that Council had awarded the bid for the CDBG-funded demolition of three substandard residential structures to Bert Klapec, Inc., in the

amount of \$37,250, the City has learned that while federal prevailing wage rates do not apply, state prevailing wage rates now do. As a result Bert Klapec, Inc. was asked to provide an updated cost for the project utilizing the state prevailing wage rates. That amount is \$53,505, including \$19,525 for demolition and site restoration at 744-15th Street; \$20,300 for 1407 Eagles Street; and \$13,680 for 327 Pacific Street. There is a \$50,000 in the FY2016 budget for clearance and demolition. Mrs. Jamieson asked Council to modify the contract with Bert Klapec, Inc., to remove the Pacific Street demo from the project, leaving the other two properties at a cost of \$39,825. Mrs. Fletcher so moved. Mr. Lyons seconded the motion, which passed unanimously.

**FY-2015 BUDGETARY REVISION - Resolution No. 77**

With the Miller-Sibley Pool Bathhouse Project now complete, Mrs. Jamieson asked Council to approve a budget transfer in the FY-2015 CDBG budget by shifting \$590.52 from the bathhouse line item into Pearl Street Improvements. Mr. Johnson so moved. Mrs. Fletcher seconded the motion, which passed unanimously.

**FIRST READING - BILL NO. 2 - TRAFFIC CODE - ELK STREET AND TWELFTH STREET**

**Resolution No. 78** - Mr. Spaid read Bill No. 2, "Traffic Code - Elk Street and Twelfth Street," into the record, in its entirety. Mr. Lyons moved and Mr. Marshall seconded a motion to pass on First Reading Bill No. 2, "Traffic Code - Elk Street and Twelfth Street." Motion passed unanimously.

**FIRST READING - BILL NO. 3 - VACATION OF 20' RIGHT-OF-WAY IN THIRD WARD**

**Resolution No. 79** - Mr. Spaid read Bill No. 3, "Vacation of 20' Right-of-Way in Third Ward," into the record, in its entirety. Mr. Marshall moved and Mr. Mays seconded a motion to pass on First Reading Bill No. 3, "Vacation of 20' Right-of-Way in Third Ward." Motion passed unanimously.

**PARADE & PARK REQUESTS Resolution No. 80**

Mr. Johnson moved and Mr. Lyons seconded a motion to approve the following requests:

- July 7, 2018 • Fountain Park • Celebration to Honor Penny Haylett-Minnick's Life
- July 21, 2018 • West Park Street, between Otter & Elk Streets • Street Carnival • Franklin Presbyterian Church
- July 21, 2018 • Miller-Sibley Basketball Courts • Basketball/Soccer Clinic • New Life Family Worship Center
- July 27, 2018 • Fountain Park • Harris-Sibley Wedding
- Sundays in September 2018 Riverfront Park • Healthy Kids' Running Series • United Way

Motion passed unanimously.

**REPORTS****Manager**

- **Resolution No. 81** - Reminded the Council that one of the reasons the City entered into a Management Agreement with the Franklin Industrial & Commercial Development Authority (FICDA) was to be able to cooperate and coordinate between the two boards to make sure they are working toward the same goals for the community. In that effort, she requested a joint discussion be held between the Council and FICDA board members on July 24, 2018, from 5:30-7 PM. Mr. Johnson moved to hold a work session between City Council and the FICDA Board on Tuesday, July 24, 2018, at 5:30 PM. Mr. Lyons seconded the motion, which passed unanimously. Mr. Spaid noted that the work session would need to be advertised.
- **Resolution No 82** - Requested approval of a job description for "Office Assistant" to assist the Development Director in her role in increasing economic development at FICDA and within the City. She reported this would be considered under the "competitive class" and requested approval by Council of this job description and its placement in said class. Mrs. Fletcher so moved. Mr. Lyons seconded a motion, which passed unanimously.
- **Resolution No. 83** - Reported since the City was awarded \$966,760 for the downtown lights and concrete paver replacement through the Transportation Alternatives Set-Aside Grant, she would need approval to enter into said agreement through PennDOT and authorization for she and Mayor Baker to sign any necessary documents. Mr. Lyons so moved. Mr. Mays seconded the motion, which passed unanimously. She also reported that she has finished the Request for Engineering Proposal documents and will have them advertised so Council can consider approval of a project engineer at the August meeting.
- Will need an executive session to discuss personnel and negotiations.

**Solicitor** - none.

**Mayor • Appointments** - none.

**COUNCIL REPORTS**

**Mayor Baker** - none.

**Mr. Johnson**

- Had gone up to see the work completed at the Miller-Sibley Bathhouse. He felt it looked very good and suggested other members stop up as well.
- Enjoyed seeing City Police officers participate in basketball, in full uniform, with area youth.

**Mr. Marshall**

- Ascertained that the parking meters and poles in the 1300 block of Liberty Street would be removed.
- Suggested the “No Parking Here to Corner” sign on Elk Street beside the jail alley be removed as it is no longer necessary.
- Reiterated his feelings on permitting the drinking of alcohol on public properties.

**Mrs. Fletcher**

- Advised that a resident of Gurney Road had voiced his appreciation for the nice paving job recently completed on this road.
- After viewing police officers in their uniforms on Saturday during 90 degree weather, she was extremely happy they would be getting new ones.
- Reported that she had been advised that the person who had thrown candy from their vehicle during Saturday’s parade and injured a bystander, was a late entry and had not been aware of the “no throwing candy from vehicles” rule.

**Mr. Lyons**

- Ascertained from the Police Chief that there had been no incidents during the Blues and Barbecue Festival. However, Mr. Johnson noted that there were a lot of people smoking in the parks. Mr. Spaid stated that, “Smoking in public areas was strictly forbidden and it will be made abundantly clear from this point on to anyone wishing to use City properties for their events.” Mayor Baker noted that this would not include County-owned property unless there was a no smoking ordinance.

**Mr. Mays**

- Reported he had a good time at the Blues & Barbecue Festival.

**EXECUTIVE SESSION - Resolution No. 84**

Mr. Lyons moved to enter into executive session at 8:02 PM to discuss personnel, and negotiations. Mr. Johnson seconded the motion, which passed unanimously. The executive session ended at 8:56 PM.

**ANY OTHER BUSINESS**

**ADJOURNMENT**

There being no further business to come before the Council at this time, the meeting was adjourned at 8:56 PM.

Respectfully submitted,

Darla Hawke, Recording Secretary