

REGULAR COUNCIL MEETING
May 7, 2018

Members Present: Douglas Baker, Mayor
Michael Dulaney
James Johnson
Samuel Lyons
James Marshall
Fred Mays

Members Excused: Donna Fletcher, Deputy Mayor

In Attendance: Tracy Jamieson, City Manager
Brian Spaid, Esq., City Solicitor
James Wetzel, Deputy City Manager
Charles Gibbons, Code Enforcement/Zoning Officer
Deb Eckelberger, Franklin Development Director
Sheila Boughner, Community Development Director
Harmony Motter, Finance Director
Darla Hawke, Recording Secretary
Tim L Dunkle, General Authority Member
Kathleen Hall, R** Bandana, 1276 Liberty Street
Bob Shawgo, R** Bandana, 1276 Liberty Street
Roxanne Spaid, Shade Tree Commission Member
Dianne Hall, Shade Tree Commission Member
Ty Ryen, DCNR Bureau of Forestry
Dave Ballard, Trails to Ales
Rod King, 209 Liberty Street
Mathew Beith, Beith Associates, 324 - 16th Street
Marissa Dechant, Venango Newspapers, Inc.

Mayor Baker called the meeting to order at 7:01 PM.

ADOPTION OF AGENDA - Resolution No. 41

Mr. Marshall moved to approve the agenda, as presented. Mr. Dulaney seconded the motion, which passed unanimously.

APPROVAL OF MINUTES - Resolution No. 42

Mr. Lyons moved to approve the minutes of the regular meeting of April 2, 2018, as presented. Mr. Johnson seconded the motion, which passed unanimously.

PAY THE BILLS - Resolution No. 43

Mr. Dulaney moved to pay the bills, as presented. Mr. Johnson seconded the motion, which passed unanimously.

CITIZENS' INQUIRIES - none.**TREE CITY USA RECOGNITION BY PA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES**

Mr. Ty Ryen, representing the PA Department of Conservation and Natural Resources, presented a flag to the City from the Tree City USA program, which recognizes cities for their excellence in urban forestry management. It was accepted by Mrs. Spaid and Mrs. Hall of the City's Shade Tree Commission on behalf of the City. Mrs. Hall further advised that they have been approved to submit a grant application to the TreeVitalize Program, which would enable the Commission to apply for a \$5,000 grant to help with the pruning and removal of trees. Both Mr. Ryen and Mayor Baker commended the Shade Tree Commission for their steadfast efforts.

CERTIFICATE OF APPROPRIATENESS

Resolution No. 44 - Mr. Johnson moved and Mr. Dulaney seconded a motion to issue Certificates of Appropriateness for signs at 1270 Liberty Street, as presented; for windows and a door at 1331 Liberty Street, as presented; for porch, windows, shutters and garage doors at 1409 Elk Street, as presented; and for signs at 1276 Liberty Street, as presented with the following changes: *the sign will be 12" high by 12' wide* which will make it much lighter and easier to secure and the request for the perpendicular sign was temporarily withdrawn by the applicant. Motion passed unanimously.

TIM DUNKLE REVIEW OF AFTER-ACTION REPORT

Mr. Dunkle presented members of Council with an "After Action Review" prepared by the General Authority regarding an incident in February that introduced elevated levels of fluoride into Franklin's water system. The review identified 10 response areas, noting 27 strengths and 36 areas for improvements the City could make in future incident response situations. Response areas include investigation, public information, incident management and training. He advised that an "Improvement Plan" aimed at solving the issues will be presented to the General Authority tomorrow during their monthly meeting. Once it is approved, copies will be given to the Council. Mayor Baker thanked Mr. Dunkle for the time he has spent on this plan and for serving on the Authority.

FINAL READING - BILL NO. 1 "ZONING AMENDMENTS" - Resolution No. 45

Mr. Spaid read the title of Bill No. 1, "Zoning Amendments," into the record. Mr. Marshall moved to approve, on Final Reading, Bill No. 1, "Zoning Amendments." Mr. Lyons seconded the motion, which passed unanimously. Mr. Dulaney ascertained that no response was received from the County.

PARADE & PARK REQUESTS - Resolution No. 46

Mr. Dulaney moved and Mr. Mays seconded a motion to approve the following requests:

- May 25, June 29, July 13, July 27, August 24, 2018 • Bandstand Park • Movies in the Park • Franklin Fine Arts Council

- May 26, 2018 • 400 block of 12th Street • Memorial Day Weekend Block Party • Barrow-Civic Theatre
- June 6 through August 27, 2018 • Atlantic Avenue Playground • Lunches • Child Development Center
- August 12, 2018 • Eleventh Street Playground • Picnic • St. John's and Grace Church
- September 14, 2018 • Bandstand Park • Celebrate Recovery • Venango County Recovery Month Committee

Motion passed unanimously.

REPORTS

Manager

- **Resolution No. 47** - Mrs. Jamieson explained that the sister of Tausha Lee Baker, the young woman killed on Water Works Road last Fall, would like permission to allow access for the clean-up of the site on Saturday, May 26, from 9 AM-6 PM. She asked the City for help in the following: removal and disposal of old tires; a dumpster; and a Fire Department employee for on-site emergencies. Mrs. Jamieson advised that a local company had agreed to dispose of the tires at cost; they could use the dumpster already at the professional building; and Chief Wetzel will provide someone to be there. Mr. Spaid will put together a release form for all volunteers, including one for minors, to sign after review by the City's insurance carrier. Mr. Johnson then moved and Mr. Lyons seconded a motion to approve the request as presented.
- Concerning the Liquid Fuels Paving Project, that is being put out for bid, PennDOT indicated that recent Liquid Fuels bids have been coming in lower than estimated and recommended adding an optional street paving project should this be the case. She advised that Mr. Ruditis suggested 16th Street, from the intersection with Liberty Street up to a point where Sibley Avenue connects, being 465'. Council did not object to this addition.
- Reminding the Council the ADA Curb Ramps Project had stalled after the fall of the traffic signal pole in 2016, she reported she has been in contact with the contractor responsible for completing the curb ramps for 13th & Liberty Streets and the 1200 mid-block curb ramps. The contractor has been instructed to have workers on site by the end of May to finish up this project. If not, the City will go after his bond and find someone else to finish the work.
- Received a request from an employee in Komatsu's video production department for permission to film a small production piece which would include Fountain Park and the downtown to be viewed by their main headquarters. Being dependent on good weather, the soonest they would begin would be May 21. He will notify the City in advance to make sure it will not conflict with any festivals or events.
- Ms. Boughner passed out photos of the handicapped-accessible shower, toilet, and dressing rooms at the bathhouse, which will be completed by May 15. Mrs. Jamieson advised that Mr. Gibbons is working on getting Wi-Fi to the pool.
- Will need an executive session to discuss three items under negotiations.

Solicitor

- Explained that the remains of a burnt home at 207 Liberty Street, which has been the cause of complaints by neighbors, will likely take the City months to acquire and demolish if not purchased at the tax sale set for May 23. If the property is not sold, the City could acquire it as soon as possible; however, obtaining a clear title to the property could take months, because both the owner of record and the person that was buying it under an article of agreement are deceased.
- Will need an executive session to discuss potential litigation.

Mayor • Appointments

Resolution No. 48 - Mayor Baker moved and Mr. Marshall seconded a motion to re-appoint Roxanne Spaid to the Shade Tree Commission. Motion passed unanimously.

COUNCIL REPORTS**Mayor Baker**

- Announced the Memorial Day Parade would be held on Monday, May 28.

Mr. Johnson

- Noted he had attended the PA Municipal League Northwest District meeting in Corry last week and was pleased that the City of Franklin was so well represented.

Mr. Dulaney - none.

Mr. Lyons

- Asked if the City had come up with a solution for the glare on the parking kiosk screens when hit by the sun, which is making it hard to read. Mrs. Jamieson said the Police Chief is looking into several options, including the purchase of a cover.

Mr. Mays - none.

EXECUTIVE SESSION - Resolution No. 49

Mr. Marshall moved to enter into executive session at 7:34 PM to discuss potential litigation and negotiations. Mr. Dulaney seconded the motion, which passed unanimously. The executive session ended at 8:38 PM.

ANY OTHER BUSINESS

- The Mayor read the Arbor Day Proclamation into the record.
- **Resolution No. 50** - Mr. Dulaney moved and Mr. Johnson seconded a motion to ratify the 2018-2021 contract with the Police Bargaining Unit, as presented. The motion passed 5-1, with Mr. Marshall voting "no."

ADJOURNMENT

There being no further business to come before the Council at this time, the meeting was adjourned at 8:42 PM.

Respectfully submitted,

Darla Hawke, Recording Secretary